



# AUCKLAND CENTRAL COMMUNITY SHED

## Committee Meeting Minutes

Monday, 28 October 2022 at 6:30 pm

**Attendees:** Brent Russell (President), Neal McCarthy, Garry Bryant (Treasurer), Steve Leslie (co-ordinator), Ellen Schindler, Craig Lynch-Blosse & Rod Willis (Secretary)

**Apologies:** Aaron McFarland, Don Hook & Patrick Harris

**Absent:** Andy Paterson, Burt Held

### Previous Minutes

Correction to previous minutes: Foundation North grant application changed from \$12,000 to \$9,000 (not \$8,000)

Previous minutes, August 2022, reviewed by Brent, accepted by Garry, seconded by Steve

Note: No committee meeting was held in September

### General Business

#### **Update on Matters Arising from Last Meeting Minutes**

- Tidying up of Engineering workshop continues. Floor is currently being painted

### **Financial**

Garry's financial report

Bank balance is currently \$17,543.10

Shed's contents insurance is due for renewal on 12<sup>th</sup> December, expected to be approximately \$1,000. The Shed's book value of fixed assets is \$55,000. Garry has spoken to the insurance broker, and it was agreed that \$50,000 was sufficient cover as much of the equipment had originally been donated and if all was lost it is expected that companies such as Bunnings would continue to be generous. Garry proposed that the insured value to be increased from \$30,000 to \$50,000 and Brent seconded. Note there is a large increase in premium if the insured value exceeds \$50,000.

#### Income Received so far this Financial year

Donations (including Food pantries)	\$6,017
Foundation North Grant	\$5,000
Kerr Taylor Grant	\$3,000
Membership	\$9,975
TradeMe sales	\$85

## Major Expenses from April 1 2022 to 31 October 2022

Admin (includes co-ordinators wages)    \$5,890  
Wood Working consumables                    \$2,541

## Expected (large) expenses next 2 months:

New Router Table & Router                    \$1,700  
Annual Insurance Premium (estimated)    \$1,000

<u>Trademe items sole last 45 days Sept to Oct 2022</u>		
<u>Item</u>	<u>Sold</u>	<u>Price</u>
Vintage gazoline blow torch	Oct 17 2022 3:21PM	\$20.00
small vintage hammer	Oct 17 2022 3:21PM	\$10.00
Lot of tools, spanners, ...	Sep 28 2022 2:21PM	\$10.00
Big old wrench	Sep 28 2022 2:21PM	\$10.00
Lot of 3 hand tools	Sep 28 2022 2:21PM	\$5.00
Lot of hack saws and coping saw	Sep 28 2022 2:21PM	\$5.00
2 ball peen hammer	Sep 28 2022 2:21PM	\$10.00
2 blow hammers	Sep 28 2022 2:21PM	\$10.00
Lot of tools	Sep 18 2022 11:05AM	\$5.00
		<b>\$85.00</b>

Ellen suggested it would be good to give Shed members first dibs on excess tools before selling them on TradeMe.

**Action:** Place excess tools on 'Trading Table' in lunchroom, to avoid any confusion with Shed tools. Tools will be unpriced but koha expected.

## Remaining items to be sold

- Bench saw/planner, in Engineering Workshop ready for sale
- Craig provided a refurbished laptop, running Windows10. Indicative value \$50-100

**Action:** Craig to provide computer specs to Chris

**Action:** Chris to list these two items on TradeMe

## **Co-ordinators Report**

Steve reported that we currently have 87 paid-up members. Membership age 60% over 65 years.

## New Matters Arising

1. Brent suggested replacing the fluorescent lights over the benches with LED's. The complete fitting would need to be replaced not just the tubes. Brent's wife had previously purchased 10 units for \$78 each, heavily discounted. Craig purchased some for his work, panels sized 1.2m x 0.6m priced at \$120/unit.  
**Action:** Brent to assess how many units are needed and get indicative pricing, so that Garry can apply to Council for funding.
2. New router table, including new router machine, has been ordered. Due in mid-November. Cost \$1,700. The new system is expected to give much better results and safer operation. It has an adjustable fence with 9cm travel, a kick switch, better accessibility for bit changes and a safety inter-lock switch. Wheels will need to be fitted.
3. Brent proposed that the Shed will be officially closed for the Christmas Break, last day Wednesday 21<sup>st</sup> December and reopen on Wednesday 9<sup>th</sup> January. In previous years Don has unofficially opened the Shed during this period, no DM's rostered for the shut period.
4. Suggested changes to the time and day that committee meetings are held. From last Monday at 6:30pm to last Friday of the Month at 10am. This suited most people present but Craig to confirm that he can work from home that day. Tentatively next meeting 10am Friday 27<sup>th</sup> January.
5. Committee members Andy and Burt don't attend the meetings. Remove them from the list?  
**Action:** Brent to check with Andy.
6. Shed promotional pamphlets currently have the annual membership cost printed on them, but the amount is out of date. The cost will need to be crossed out on the large number of pages we currently have. It was suggested that this cost be removed from future pamphlets, people can refer to the Shed website for the current cost.
7. Shed apparel: Richard expressed an interest in getting hats made. Not a lot of interest from the committee. **Action:** Brent to ask Richard to provide a template and get some costing.
8. Duty Managers  
It was reported that the Wednesday evening DM has failed to turn up a few times, no advanced notice given. 4-6 people typically turn up in the evening.  
**Action:** Nicky needs to update the DM roster website  
**Action:** Craig to issue the roster on the 20<sup>th</sup> of each month to give DM's a little more advanced notice and more time to arrange swaps.
9. Friday night there was a break-in at the Bike container. They gained entry through the roller door, bikes and equipment were stolen.

Garry had video footage of Shed's steel being taken at 2am. Someone also seen trying to force the doors to the Shed.

Ellen mentioned that she had noticed that the fluorescent lights near the front windows is frequently left on, illuminating the interior of the Shed and potentially enticing unwanted visitors.

**Action:** Install a 7-day timer on the power supply to these lights to ensure they can't be accidentally left turned on.

10. Brent to put out a pre-Christmas newsletter

11. Functions

- Shed Christmas party BBQ to be held on Wednesday 30<sup>th</sup> November from 3pm onwards. The Shed BBQ is in poor condition. Neal & Rod offered the use of their two small BBQ's if required. A good way to keep meat & vegan offerings separated.
- Auckland Bee Club Christmas party Sat 26<sup>th</sup> November, BBQ expected to have 60 people attend.
- Hub Christmas party 25<sup>th</sup> December
- Ellen organising a Summer Festival in March.

Meeting closed 7:25pm

Minutes taken by Rod.