

Auckland Central Community Shed Committee Meeting Minutes

Date: Saturday 14th November 2020 at 2:30 pm

Expected Attendees: Garry Bryant, Craig Lynch-Blosse, Don Hook, Brent Russell, Aaron McFarland, Nicola Powell, Ken Buckley and Patrick Harris

Apologies: Rod Willis, Brent Russell, Ken Buckley

Previous Minutes Accepted: Moved Craig, Second Garry

Matters arising:

1. Who we do work for - clarify remit (Aaron).
Clarified that we don't encourage community or other work but will do jobs for a donation.

1. Members:

- a Current paid up members: 104 Number on waiting list: 0
- b Approved setting maximum number of paid up members at 110.

2. Financial:

In the bank: \$8,918.04

- a Applications for funding: \$1,500 from \$6,900 funding application to Albert Eden Local Board approved.
- b ANZ NZ Staff Foundation: \$6500 Shed Co-Ordinator role application declined
- c Upcoming payment of \$824.32 for annual insurance premium due 14 December 2020
- d Purchase a Defibrillator. Will try and convert Local Board's grant for dust extractor (not required now) of \$1,886 towards purchase of Defib. Price for Defib around \$2,900. Have discussed with The Hub and they may pay half, still negotiating.
- i Garry still to produce budget and include Router Table with Router in it.

3. Duty Manager update (Craig):

- a Setup Training Sessions – Nikki/Craig.
- b Scout for new Duty Managers

4. Coordinators Report (Nikki):

- a Craig would like to learn PAT Testing process. Review with Ken Buckley and/or Brian Furness
- b Nikki to organise Lathe training for Wednesday 25/11/20

5. Health and Safety update (Rod):

- a Rod not at meeting
- b Need a supply of disposal tweezers Rod/Nikki?
- c Air quality now improved in Wood Working due to new exhaust fans installed, Thanks Don great job.

Other Business

- Insurance review. **Agreed with current supplier, proposal and premium**
- New motor for Delta table saw (see email from Glen). **Table saw seems to be working ok. Switch is thermal so if it saw stops it needs to cool down.**
- Membership limits and fees (2 tier? eg gold/community card \$100 and workers \$250). **Agreed to review in New Year and maybe set fee related to age brackets which are currently collected but some members are not in an age related bracket (they joined prior to us collecting this data). Nikki to collect age data as necessary.**
- Collecting equipment/materials for reuse/sale guide. **Committee to review each equipment/materials donations request. Garry to setup TradeMe account that can be used to dispose of redundant equipment/materials.**
- Clean bench policy – **To be included in Duty Managers procedures – Nikki to organise**
- Aluminium welding proposal from member. **Yes but it needs to be donated. Nikki to correspond with member re policy**
- Friday opening. **To be reviewed next year**
- Growing mushrooms. **Yes Craig to organise**
- Cleaning machine sheets. **Nikki with help from Duty Managers to create them**
- **BBQ / Xmas function. Wednesday 16 December at 6PM. Either bring a plate or \$5/head. Sausages and salad. Maybe pizza.**
- **Compound saw due for blade change. Nikki and Don to organise.**
- **Impact drill bits to be purchased to replace existing bits. Don to organise**
- **Working Bee Wednesday 23 December (last day for 2020). Brian and Charles have designed shelving to be installed in Tractor Shed.**
- **Agreed purchase of bowl gouge chisels (HSS) for lathe. Cost around \$50.**
- **Committee agreed Treasurer pursue funding from Foundation North for Co-ordinators role. \$12,500.**

Meeting Closed at 4:00pm

Next Committee Meeting: Saturday 30th January 2021