



AUCKLAND CENTRAL COMMUNITY SHED

Committee Meeting Minutes

Monday, 28 August 2022 at 6:30 pm

Attendees: Aaron McFarland, Brent Russell (President), Steve Leslie (co-ordinator), Don Hook, Ellen Schindler, Craig Lynch-Blosse & Rod Willis (Secretary)

Apologies: Neal McCarthy & Garry Bryant (Treasurer)

Absent: Andy Paterson, Burt Held & Patrick Harris

Previous Minutes

Previous minutes reviewed, accepted by Craig, seconded by Don

General Business

Financial

Bank balances from Garry, presented by Steve:

- Society Cheque Account balance: \$6691.74 (last month \$6,652.82)
- Society Saving Account balance: \$5,160.23 (unchanged from last month)

Grants

Foundation North grant application changed from \$12,000 to \$8,000 to better represent new co-ordinators salary. Application has been submitted and awaiting approval.

TradeMe

Garry provided a list of the items sold on TradeMe in August, totalling \$42. In addition Rod sold the gib board offcuts on TradeMe, receiving \$5.

title	sold_date	sold_type	sale_price
Vintage electrical timer	Aug 28 2022 4:49PM	Auction	\$10.00
Small panel beater hammer?	Aug 21 2022 2:48PM	Auction	\$10.50
adze hammer	Aug 21 2022 2:45PM	Auction	\$5.00
2 vintage egg beater hand drill	Aug 21 2022 1:56PM	Auction	\$5.00
pair of old cutting pliers	Aug 21 2022 1:46PM	Auction	\$1.00
vintage blockplane no 110	Aug 21 2022 1:20PM	Auction	\$10.50
			<u>\$42.00</u>

Update on Matters Arising from Last Meeting Minutes

1. Report on Bunnings Father's Day Event

Brent stated the Bunnings event was successful and generated several new membership enquires for the Shed. Sufficient members volunteered so that they could form 2-shifts to cover the 4 hour period.

Bunnings have requested that the Shed participate in another 2 hour event on 20th Oct, 'Kitchen Evening'. Not assembling kits but demonstrating wood working skills.

Action: The Shed's display sign needs to be updated to include our email address. Ken & Craig working on getting the vinyl cutter working again.

2. Water leak up thru bathroom floor slab

Action:

- Brent to log another issue with Council.
- Also the sprouting on the Weld Shed needs attention

3. Duty Managers

Guillaume Pacquet is away until February. Brent has accepted Brenton as a new DM and he'll be included in Septembers DM roster. Robin's application to remain on hold.

4. Decluttering Engineering Workshop

Neil is currently overseas, returning 18th Oct, but has made excellent progress on decluttering the Engineering Workshop. Brendan keen to continue the work, specifically sorting out the new instrumentation on the mill. Implementation of the mill upgrade will be completed when Neil returns.

Email from Neil "The goals as discussed with Brent and Don are to make the engineering shop more pleasant and user friendly and perhaps attract some that are less experienced in engineering to "have a go". This will of course require a basic induction course. A good start has been made to reducing dust by painting the floor, decluttering, and reorganising storage. Thanks to help from Don, John, Brenton, Murray and Phill"

5. Woodwork Workshop

Don has made good progress on painting the floor and continuing to sort out the Toolroom. Brent has been sorting out the wood supplies.

6. 'Duty Manager's Newsletter'

Rod provided a draft of a DM newsletter. The newsletter will be used as a means of keeping DM's informed of changes at the Shed and assist with ongoing training.

Action: Rod to email newsletter out to all DM's.

7. Status of WomanzShed

Brent has spoken with Nikki and now has a clearer idea of how the WomanzShed is being operated. They are a non-profit, Council funded, training institute. Currently they are offering 2-hours sessions 5x /week, each run by a paid professional instructor. They are reported to be the first woman's only Community Shed in the world. The Council is very supportive of this initiative and of the greater utilisation of their facilities.

ACCS is currently receiving 10% of the fees paid by the students, which has the equivalent value of ACCS having 15 additional subs. There is a memo of understanding between the WomanzShed and ACCS explaining how they are affiliated to us and the H&S expectations. They operate their own sign-in system and provide their own PPE & materials.

8. Robin's complaint email has been 'shelved' by Brent

Co-ordinators Report

Steve reported that we currently have 82 paid-up members, and he is working on chasing up renewals. There are currently 3-4 potential members completing their applications. We expect membership to increase in Spring, with a maximum capacity for 115.

Health & Safety

Rod reported there have been no injuries or accidents this month.

Action: Rod to update H&S scoreboard.

New Matters Arising

1. Ellen keen to instigate a more formal system of keeping in touch with members who are unwell and may need assistance. Ellen has been appointed "Wellness Office" and will co-ordinate with Brent when contacting sick members.
2. Ken continues to lend his trailer to the Shed and welcomes members to borrow it. It was suggested that the Shed should pay for the trailers annual WOF. TBC
Action: Please register your interest in booking the trailer on the whiteboard at the entrance.
3. Issue with the Council over the use of the Commons
The Council have raised a concern over the placement of structures on the Common as it could impede the effectiveness of the flood plain. They have proposed that structures be raised by 400mm, including the planter boxes. Ellen stated this would create a H&S risk for children & dogs.

The Hub asked the Shed how much it would cost to raise the existing 25m³ water tank. Brent stated it was impractical as it would adversely affect the spouting system and building such a structure is beyond our members capabilities.

Ellen stated that there was a lot of interest in new projects on the Commons but everything is on hold until the Council requirements are resolved.

9. The Hub is running another 'Repair Cafe' on 6th November and is looking for people to help out.

Meeting closed 7:30pm

Minutes taken by Rod.