



AUCKLAND CENTRAL COMMUNITY SHED

Committee Meeting Minutes

Monday, 25 July 2022 at 6:30 pm

Attendees: Brent Russell (President), Neal McCarthy, Craig Lynch-Blosse, Patrick Harris, Don Hook & Rod Willis (Secretary)

Apologies: Aaron McFarland & Garry Bryant (Treasurer)

Absent: Andy Paterson, Burt Held & Ellen Schindler

Previous Minutes

Previous minutes read by Rod

Matters arising from previous minutes (AGM):

1. At AGM Kristen offered to use her work contacts to produce more equipment training videos and implement an QR code system for easy access.
Action: Rod to contact her and see when she able to arrange it and potential costs.
2. Ellen Schindler offered to become a committee member.
Action: Rod to send out a reminder to all committee members a week before each meeting and ask for agenda items.

Previous Minutes Accepted: Moved: Brent

Seconded: Don

General Business

Financial

Bank balances emailed from Garry:

- Society Cheque Account balance: \$6,652.82
- Society Saving Account balance: \$5,160.23

Grants

- The Savings account balance above includes the recent grant from Kerr Taylor Trust of \$3,000. Earmarked to be use for general repairs & maintenance.
- Garry plans to submit the Foundation North grant application next week. This \$12,000 sum to be used to pay the co-ordinators salary.

Co-ordinators Report

Brent reported that Steve is settling well into the co-ordinator's role. Steve is currently in the UK for a few weeks, in his absence Nikki has changed the Shed contact phone number to Brents number.

- Still a steady stream of enquiries from potential new members
- Brent mentioned that Steve is doing 9-10 hours/week rather than Nikki's 12hrs/week.

Action: Brent to ask Steve to attend monthly committee meeting and provide a Co-ordinators report.

New Matters Arising

1. Craig mentioned he has a friend who wishes to donate tools to the Shed. Brent suggested if they are items that we already have then he should first offer them to other Sheds and anything left we could sell. Brent mentioned that there is a box labelled TradeMe in the Toolroom that is waiting to be listed. Neil may also have items from the Engineering area that could also be listed. (multiple imperial micrometres, etc)
Action: Neil to ask Chris Stuart to list the items on TradeMe.

2. Ongoing water leak in bathroom found to be coming up thru the bathroom floor slab.
Action: Brent to report leak to Council.

3. Covid 19 still presents a serious risk to our members, especially for the older age group. Brent recommended that we all reminder member to continue wearing masks.

4. Robin de Haan offered to become a DM a few months ago.
Action: Brent to speak to Robin about his availability and remind him that for H&S reason's he shouldn't be bring his young son into the Shed
(Note: May's minutes also mention Brenton Cumberpatch being interested in becoming a DM??)

5. There has been a request for another batch of rat traps. Tentative date set for rat Trap workshop set for Thursday 22nd September.
Action: Brent to confer with Nikki that the WomanzShed is not using our facilities on this day.

6. Bunnings has requested the Shed run a workshop at Grey Lynn branch on Father's Day, 1st September 4:30-6:30, four volunteers required. In exchange the Shed would receive ≈\$200 in Bunnings vouchers. Brent, Craig & Don have offered to attend.
Action: Brent offered to make up some business cards with Shed contact details to hand out on the day.

7. **Engineering Workshop** clean out of the unusable items is required. Neil has made a good start but more items to be sorted out. Brian Furness had begun upgrading the milling machine but has stated that he's unwilling to complete the projects.
 - A) add digital displays to all 3-axes
 - B) upgrade to CNC (replace manual handwheels with computer controlled servo-drives
 - C) convert horizontal to vertical mill. (install a new small cutting head drive motor)

Many parts have already been purchased (paid for by the Shed) and the main components have been fabricated. It was agreed that Items A (2nd priority) & C (1st priority) should be completed but not item B.

Action: Neil to continue decluttering workshop and complete the upgrade of the mill

8. **The Woodwork Workshop** currently has a bare concrete floor. Don keen to apply acrylic paint to make it easier to sweep. Painting of the Welding Bay floor has been very successful.
Action: Don to plan the implementation
9. Issue with member overloading the belt sander and tripping the motor overload. Only Don seemed to be aware of how to reset the motor. Rod suggesting emailing all the DM's to inform them of the issue, along with other changes and items the DM's need to be aware of.
Action: Rod to prepare a draft 'DM newsletter' and sent it the committee for comment.
10. **WomanzShed** 5-week training courses, run by two paid tutors, have proven to be very popular and has grown to 3 sessions/weeks (Sat afternoon, Thur morning & Thur evening). Concern was raised about Nikki's wish to establish an independent group to the current Community Shed. i.e. members of the WomanzShed would pay an annual membership fee to WomanzShed, but continue using the Community Shed facilities. The committee agreed that this separation is not consistent with our charter of being a Community Shed rather than following the typical men's only MenzShed organisation. It was acknowledged that woman may not appreciate "mansplaining" and that woman only sessions could potentially be accommodated within the existing Community Shed but they need to be members of the Community Shed. i.e. potentially have woman only days on Tuesday/ Thursday/Saturdays. DM cover needs to be considered.
Action: Brent to discuss with Nikki
11. Patrick suggested that some members would benefit from being given community project to work on. e.g. make wooden toys for the Christmas sale.
Action: Patrick to put together a folder of instructional drawing that members could choose from.
12. Brent presented Patrick with a framed Life Membership certificate in appreciation for all his work in establishing the Shed and his many years as President.
Action: Brent to follow up with Henry Langguth, who's also a founding member
13. Craig and Ken working on getting the vinyl cutter working again. Windows2000 begin loaded onto the driver computer.

Meeting closed 7:37pm

Next Meeting: Monday 6:30pm 29th August

Minutes taken by Rod.